



The ALPD Members' Code of Professional Working Practice

General Provisions

1. Introduction:

ALPD members agree to this code of professional working practice to enable high professional standards within our industry.

2. Contract:

It is essential that a contract is agreed by the Member and the producer before starting work on a project.

Conduct

The ALPD Member will

- behave in a courteous and professional manner at all times and will be responsible for cooperative and collaborative negotiation and compromise where necessary with other members of the creative and production teams to ensure optimal delivery of all elements of the production.
- The ALPD Member will attend punctually for all agreed meetings and sessions.
- The ALPD Member will treat all Members of the venue and production staff with dignity and respect.
- The ALPD Member will be respectful and considerate and will work appropriately and confidentially throughout the rehearsal and production process.

Sustainability

The ALPD member will:

- Make every effort to abide by the ALPD Code of Green Practice.
- Participate openly in conversations to enable the production and the making of the production to be as sustainable as possible.
- Ensure that sustainability is considered in their decision making alongside creative and fiscal thinking.

- The Member will make every effort to attend meetings online rather than in person to reduce environmental impact of travel.
- Any essential travel will be made using the transport with the least environmental impact where practical.

Attendance Pre-Production

- Creative meetings, as mutually agreed within the creative team.
- Preliminary and Green Card design meetings
- A final design presentation.
- Production and technical meetings, as mutually agreed.
- Rehearsals as agreed with the director/choreographer/producer.
- A final studio run.
- Other meetings as mutually agreed in advance
- Green post-mortem or other meetings to discuss the environmental impacts a production

Attendance in Production/Technical Period

The Member will attend for the production/technical, period as specified in the schedule presented at the time of contract. Any Non-Availability periods should be mutually agreed in advance. Further attendance after the agreed contractual opening date would be by mutual agreement and subject to additional remuneration.

Delivery

The ALPD Member will provide plans, specifications and other documentation in agreed formats to an agreed schedule. Provided that necessary and accurate information has been supplied to the Member when required.

Unforeseen Illness or Absence

In the event of illness or the inability to attend in circumstances out of the control of the ALPD member, the member will use their best endeavours to assist the producer in finding an appropriate replacement.

Disputes:

An ALPD member will ensure that a clause covering disputes should be agreed in the contract.