



## **THE ALPD PRODUCTION LUMIERE SCHEME 2024**

The ALPD are delighted to announce that we are now recruiting for our Production Lumiere Scheme 2024. This year we are thrilled to be partnering with Glyndebourne, Regent's Park Open Air Theatre and Lamp & Pencil.

### ***What is the ALPD Production Lumiere Scheme?***

Established in 2015, the Lumiere Scheme is an exciting professional development programme that provides pathways into the industry for emerging lighting practitioners and designers.

Between 2015 and 2023 we have supported six successful participants of the Design Scheme, and in 2020 provided mentorship between 38 participants and 35 Lighting Designers through Lumiere 20:20, as well as group discussions and talks with the 22 participants of Team Lumiere. In 2021, we launched our pilot Production Lumiere Scheme for emerging production electricians and programmers with 5 participants all receiving mentorship, a paid work placement opportunity and weekly online workshops.

We are now able to build on the success of this pilot with a four-month Scheme that will follow a similar structure to the Design Scheme.

*Thank you to Glyndebourne, Regent's Park Open Air Theatre, Lamp & Pencil and all those who generously donate to the Scheme for making this year's Production Lumiere Scheme possible.*

### ***Am I eligible to apply?***

The Production Lumiere Scheme is suited to someone looking to transition from technician work into production electrics or programming work. It is an opportunity to observe and engage with various methods of production electrics and programming. The Scheme enables the Lumiere to experience a variety of working practices whilst developing their own and making connections in the industry.

We welcome Production Lumiere applications from anyone who has a minimum of one year's professional experience working in the industry. Unfortunately, we cannot accept anyone who is currently in full-time education.

The ALPD are committed to inclusivity and are actively encouraging applications from those who are currently under-represented in the UK theatre industry. We would also like to encourage applicants who may have moved away from theatre for various reasons and want to return to the industry.

You **do not** need to be a member of the ALPD to apply for the Production Lumiere Scheme.

### ***Required Skills, Knowledge and Experience***

- Sufficient paid experience EITHER as a freelance production electrician / programmer, OR as a lighting operator / technician / engineer in lighting, OR demonstrable transferrable skills is required from applicants.
- A solid technical understanding of lighting and the production process including:
  - electrical safety

- power planning, cabling and mains distribution
- network and data distribution
- technical drawing (Vectorworks, CAD etc).
- EOS programming
- A strong commitment to developing a career in lighting as demonstrated by work experience, previous production electrics or programming work, training or by other means.
- Experience of production electrics for at least one show. This can include projects undertaken whilst in training or unpaid work. Candidates should be prepared to give details of any previous prep/programming work in application and if invited to interview.
- Experience of using CAD software: the minimum level required is to be able to adjust an LX plan and update changes to an existing LX plan.
- Understanding and commitment to equity, diversity and inclusion.

### ***Desirable Skills, Knowledge and Experience***

- Ability to work quickly and creatively, with an attention to detail.
- Basic knowledge of the UK theatre sector.
- A minimum of one year working professionally in the industry.

### ***PART 1: Glyndebourne***

**Job Title:** ALPD Production Lumiere

**Reports to:** Head of Lighting and AV, Lighting Supervisors and visiting Lighting Designers.

**Dates:** 29<sup>th</sup> January to 19<sup>th</sup> April 2024.

The successful applicant's primary role is to provide production electrics and programming support working within the Glyndebourne Lighting and AV Department.

The Lumiere will be based at Glyndebourne, working within the Lighting & AV Department helping with the preparations for the upcoming Festival. They will work closely with the rest of the department learning to support and collaborate with them in a supportive team environment.

#### **Duties:**

- Assist Lighting Supervisors and Senior Technicians with preparations for the upcoming Festival.
- Be part of the team responsible for all theatre and stage lighting equipment, and for all aspects of lighting production.
- Work with senior members of the team to help specify, design and manufacture inbuilt set electrics.
- Develop and produce show - ready documentation in the form of lighting, rigging and plugging plans.
- Ensure all revival documentation is updated accurately and that all operating cue sheets are ready for use.
- Familiarisation with all show documentation - Lightwright, Vectorworks, MLA.
- Any other duties commensurate with the role.

There is a free mini-bus service that runs from Lewes Station to Glyndebourne.

Glyndebourne is proudly a Disability Confident Employer and are dedicated to making Glyndebourne an accessible and inclusive environment to work.

### ***PART 2: Regent's Park Open Air Theatre***

**Job Title:** ALPD Production Lumiere.

**Reports to:** Head of Lighting.

**Dates:** 22<sup>nd</sup> April to 17<sup>th</sup> May 2024.

Taking the skills from their time at Glyndebourne, the Lumiere will continue to build on their skills and strengthening these on whilst prepping and opening the season.

#### **Duties:**

- Assist the Head of Lighting and Lighting Technicians with preparations for the upcoming summer season.
- Be part of the team responsible for all theatre and stage lighting equipment, and for all aspects of lighting production.
- To prep and provide production support for the start of the summer season alongside the Head of Lighting.
- Work with members of the team to help specify, design and manufacture inbuilt set electrics.
- Develop and produce show - ready documentation in the form of lighting, rigging and plugging plans.
- Familiarisation with all show documentation - Lightwright, Vectorworks, MLA.
- Any other duties commensurate with the role.

### ***PART 3: Lamp & Pencil***

**Job Title:** ALPD Production Lumiere.

**Reports to:** Staff members appropriate for each task.

**Dates:** 20<sup>th</sup> May to 31<sup>st</sup> May 2024.

Building on their skills with set electrics from their time at Glyndebourne and Regents Park Open Air Theatre, the Lumiere will learn how large-scale projects are drawn, built, and installed whilst working with the team at Lamp & Pencil, in their workshop and onsite. Lamp & Pencil draws on a range of creative interpretation, technical design, engineering and manufacturing techniques. We sit between departments and must understand not only the technology but also the scenic, prop, costume & other requirements.

#### **Duties:**

- Assist the team at Lamp & Pencil to assemble practicals, set electrics and other items in accordance with instructions provided.
- Assist with the delivery of a project to our clients within the company framework processes and budgets.
- Work with the team to specify, source, assemble, install, operate, remove, and return to storage components and elements as required for projects.
- Lamp & Pencil work on multiple projects throughout the year, so we will endeavour to have you spend time with each of our departments to see how they work together to build complex and bespoke practicals. This will involve time with our project managers, technicians, warehouse and engineers.
- Any other duties commensurate with the role.

### ***What can I expect to be paid?***

The total fee for the four-month scheme is £13,322.

PART 1: Glyndebourne will pay the living wage based on a 40-50 hour week. Hours are anticipated to even out across the 3 months. The Lumiere will be an employee of Glyndebourne for this part of the Scheme.

PART 2: Regent's Park Open Air Theatre will pay a weekly fee of £677 based on a 46 hour week. The Lumiere will be an employee of RPOAT for this part of the Scheme and paid via payroll.

PART 3: The ALPD will pay a fee of £1334 and travel expenses. There will also be a weekly accommodation contribution for Parts 2 & 3 when working away from home. This will be paid upon receipt of invoice.

### ***What are the dates?***

- Applications close: 11<sup>th</sup> December 2023.
- Notification date: 15<sup>th</sup> December 2023  
First Interview: On Zoom with a panel w/c 18<sup>th</sup> December.  
Second Interview: At Glyndebourne w/c 2<sup>nd</sup> January.
- PART 1: Glyndebourne – 29<sup>th</sup> January to 19<sup>th</sup> April 2024.
- PART 2: Regent's Park Open Air Theatre – 22<sup>nd</sup> April to 17<sup>th</sup> May 2024.
- PART 3: Lamp & Pencil – 20<sup>th</sup> to 31<sup>st</sup> May 2024.
- Debrief meeting: Summer 2024 depending on availability.

Please note that the successful applicant must be available for the dates outlined above.

### **How do I apply?**

If you'd like to be considered for the Production Lumiere Scheme 2024, please apply with the following:

- A CV with details of two referees.
- A covering letter OR video application (no longer than 3mins)
- An equal opportunities form.

In your application, please consider the following:

- Who are you? Why are you applying?
- What style or genre of productions are you interested in?
- Tell us about a production that has inspired you.
- Let us know if you consider yourself to be from an under-represented background within the industry.
- Tell us anything else you think we should know about you.

Should you have any access requirements or need any reasonable adjustments to be made in order to apply for this role and/or attend an interview, please contact us.

Please email all CV and covering letter to [lumiere@thealpd.org.uk](mailto:lumiere@thealpd.org.uk) with 'Production Lumiere 2024 – YOUR NAME' in the subject line.

Written applications should be created in a PDF format. Please include your FULL name in any PDF file.

Video applications can also be sent to the same email address with the file labelled as "YOUR NAME Production Lumiere 2024".

Please email your equal opportunities form to [office@thealpd.org.uk](mailto:office@thealpd.org.uk) with 'Production Lumiere 2024 – YOUR NAME - EO' in the subject line.

Closing Date for applications is **6PM on 11<sup>th</sup> December 2023.**

The ALPD embrace and encourage diversity in many forms and are committed to inclusivity among our community members, including all members, associates and collaborators. We define diversity as people of different backgrounds, races, nationalities, genders, sexual orientations, beliefs, religions, socio-economic statuses, and more, and inclusivity as an approach where we respect, welcome, encourage, and engage diverse perspectives. Our strength and success as an organisation is built on the foundation of a wide range of perspectives and experiences.

Thank you for your interest and we look forward to receiving your application.